



Date: July 29, 2005
To: Interested Parties
From: Bill Clingan, Department of Workforce Development, Division of Workforce Solutions
Subject: Invitation to Submit Applications to Participate in Preferred Provider Network Registry

In June of 2005 the Department Workforce Development (DWD) announced its intent to establish a Preferred Provider Registry in Milwaukee. The Preferred Provider Registry is being established as part of a redesigned service delivery structure for the Milwaukee W-2 program to improve community-based services to participants, ensure greater fiscal accountability and promote workforce attachment, retention, career ladders and pathways to economic self-sufficiency.

The Preferred Provider Registry is part of a broader Milwaukee W-2 and related human service delivery system strategy to develop a continuum of services that supports W-2 participant efforts to overcome barriers to employment, create more diversity amongst the providers in Milwaukee that serve W-2 participants, maximize efficient use of W-2 resources through the utilization of existing publicly funded services, and build on the already existing Milwaukee County service delivery infrastructure where appropriate.

The Registry will include Milwaukee service providers that have been selected to provide the following services:

- AODA clinical assessment, treatment and counseling;
- Mental health clinical assessment, treatment and counseling;
- Learning disability clinical assessment;
- Functional capacity evaluation;
- Vocational evaluation; and
- Domestic violence services.

Criteria that will be used to select providers for the Registry will include, but are not limited to:

- Demonstrated connections to the Milwaukee community;
- Provision of an array of needed services;
- Demonstrated ability to provide gender, age and culturally responsive services;
- Qualified staff with appropriate licensures and certifications as a provider of the service;
- Unique features that make the provider exceptional in their service field; and
- Demonstrate that the agency is financially sound and that they have appropriate financial management procedures in place.

DWD is inviting all service providers who are interested in being included on the Registry to complete an application in response to the attached Request for Applications (RFA). Program description and application materials will be available beginning Friday, July 29, 2005.

Applicants are encouraged to access the application via http://dwd.wisconsin.gov/dws/w2/preferred_provider/default.htm.

Two public information sessions will be held during the week of August 8th. The first session will be held on Thursday, August 11, 2005, from 1:00 – 2:30. The second session will be held on Friday, August 12, 2005, from 10:00 – 11:30. The location of each session is to be determined and will be posted on the DWD website. In addition, DWD will be conducting community outreach effort to ensure potential providers are aware of the opportunity to be included on the Preferred Provider Registry. Once the Registry is established, on-going technical assistance will be provided related to W-2 service provision, DWD financial management procedures and other topics as needed.

Completed applications for the initial Preferred Provider Registry must be received by the Department of Workforce Development, 201 East Washington Avenue, Room A200, Madison, WI 53707-7972 no later than **4:00 p.m., Friday, September 2, 2005.**

For additional information regarding the RFA process, please contact Heidi Hammes at 608.267.0939.